

Volunteer Opportunities

Worship

Worship Assistant	Scheduled monthly. Arrive 15 minutes prior to service.	Assist Pastor on the altar . Some reading and assist communion distribution.
Reader	Scheduled monthly. Arrive 15 minutes prior to service.	Reads the lessons and responsive psalms during the service.
Acolyte	Scheduled monthly. Arrive 15 minutes prior to service.	Assist with recording the service and lighting and extinguishing the candles.
Usher	Scheduled monthly. Arrive 15 minutes prior to service.	Handout bulletins before service , turn on/off lights and air purifiers, unlock/lock the elevator.
Greeter	Scheduled monthly. Arrive 15 minutes prior to service.	Stand in Narthex and greet people as they enter. Monitor COVID sign in.
Altar Guild	One month assigned at a time, for about 30 minutes before and/or after the service.	Work as a team to set up the altar and communion for service, then take down and clean up after the service, as well as maintaining the altar cloths and robes.
Special music	Prepare on own or with organist	Coordinate with organist to provide special music (vocal or instrumental) for a service.

Education

Prime Time with God	scheduled in advance	Children activity time based on the reading of the day, for children 3-12.
Bible Study and Faith Formation		Participate in learning more about the scripture and our faith.
Youth Group		Coordinate with other churches to provide ecumenical youth opportunity.

Property

Snow Shoveling	As needed based on weather.	Clear and salt our walks when there is snow or ice.
Lawn Mowing	Weekly, spring through fall. About 1 hour of time.	Mow and trim the lawn.
Gardening	As needed, spring through fall. Schedule alone or with a group.	Prune trees and shrubs, maintain perennials, weed beds.
Fellowship Hall Use	organize use of the Fellowship Hall	Communicate with and schedule groups who'd like to use the Fellowship Hall.

Outreach

God's Work Our Hands Sunday	September - organize community outreach in celebration of GWOH.	Coordinate a churchwide set of outreach projects in the fall. Order t shirts as needed. Advertise and gather volunteers. Take photo.
Organize Service Projects	Coordinate volunteer efforts.	Organize donations, volunteerism in service to our neighbors in need.
Shepherd's Table	Held 3 times per year (February, June and December), each time requiring 4 hours of preparation	Make and serve Sunday dinner at the Corning Salvation Army. You can also volunteer to just shop or prepare desserts.

Other Ministries		
Care Team	As needed. Each visit approx 30 minutes in length, plus transportation time. Hospitality depends on the event. Book club meets 1.5 hours per month, plus reading time.	Includes outreach to members: <i>visiting</i> (homebound or hospitalized members, including communion), <i>hospitality</i> (preparing, serving and cleaning up for coffee hour and events), <i>sending cards</i> (to members for birthdays and anniversaries and to shut ins), <i>book club</i> (meet via Zoom with members of Emanuel, Bethany Lutheran and Our Savior Lutheran to discuss books).
WELCA	1-2 hours each month, plus additional time for the various projects going on.	Women of the ELCA. Meets the first Tuesday of the month in the fellowship hall at 1:30pm. Responsible for Rummage sale, soup sale, raising money for the kitchen project, sending cards to our shut-in or sick members, Little Dresses for Africa , prayer shawls
Men in Mission	As needed for planning and hosting each event.	Plan and host special events, such as Oktoberfest, St. Patrick's Day event and Shrove Tuesday pancake dinner.
Green Team		Plan and execute Adopt-a-Highway clean up, Earth Day event and recycling/composting awareness.
Stewardship	Approximately one hour, 6 times per year. Extra time to coordinate time and talent sheets.	Distribute and collect the time and talent sheets (paper or electronic) and inform and communicate with people on the volunteers available for each position. Committee meets approximately 6 times per year after church.
Audit	A couple of hours, working as a group of three.	Three voting members not on council audit church books at the end of the year before the annual meeting.
Evangelism Committee		Share God's word and our mission to those outside of our church family.
Worship and Music Committee	Approximately one hour, 6 times per year.	Meets every other month after church to go over the upcoming liturgical season, and talk about new things that can be added.
Nominating	Needed annually to discuss and approach members to serve on council.	Two or three members of the congregation, one year term each, who oversee the outgoing committee members and their terms and find new members for each position.
Human Services Advisory Fund Committee	Meets one or two times per year with members of other community churches.	Two members of the congregation meet with members of other local churches and a representative of the community foundation to review submitted funding requests from area non-profit organizations.
Technology and Social Media Committee	As needed.	Trouble shoot and stay current on technology needed to support recording and posting worship and posts to facebook. Meet with outside support as needed.
Church Council Leadership		
President	11 meetings, each about 1.5 hours	Must be a voting member, Preside over monthly Zoom meeting and executive committee meetings. and is responsible for the general oversight of this congregation
Vice President	11 meetings, each about 1.5 hours	Must be a voting member, Steps in when president is not in attendance. Misc duties as needs arise to support the president.
Secretary	11 meetings, each about 1.5 hours, plus time to send minutes and write newsletter item.	Must be a voting member, Takes minutes of montly meetings and sends them out before the next meeting. Writes a council update for the monthly newsletter.
Treasurer	Time to balance accounts and meet with treasurer and prepare a monthly report for council.	Must be a voting member, Keeps montly balance sheet of church financial records, pays bills, works with accountant on tax records. Works with financial secretary
Financial Secretary	Time to balance accounts and meet with treasurer and prepare a monthly report for council.	Must be a voting member, Balances bank accounts.Keeps records of incoming money. Works with treasurer.
Council Member	11 meetings, each about 1.5 hours	Must be a voting member, Three year term.